



## Request for Proposal (RFP): Provision of Medical Services

### Introduction

RVC Agricultural Society is seeking proposals from qualified medical service providers to offer comprehensive emergency medical services (EMS) at two upcoming rodeo events. The events are scheduled for July 19, 2024 and September 7, 2024, at the RVC Agricultural Society outdoor arena, located at the Chestermere Recreation Centre.

July 19th - timing is approximately 3:30 pm - 9:30 pm for a professional bull riding event.

September 7th - timing is approximately 10:30 am - 4:00 pm for amateur bull riding, mutton busting, bronc riding and possibly some other junior rodeo events.

### Scope of Services

The selected provider will be required to offer the following services during the event:

- Deployment of an Advanced Mobile Base (AMB) or equivalent medical van fully equipped to handle emergencies, including critical care equipment and first aid supplies.
- Staffing of the AMB or medical van with at least one Emergency Medical Responder (EMR) and one Emergency Medical Technician (EMT).
- Provision of immediate medical care and emergency response for participants and attendees during the event hours, from setup to breakdown.
- Coordination with local hospitals for potential transfer of patients requiring further medical attention.
- Compliance with all local, provincial, and federal health and safety regulations.

### Proposal Requirements

Proposals should include the following components:

- Company background and experience in providing medical services at sports or similar high-risk events.
- Detailed information about the medical equipment and capabilities of the AMB or medical van.
- Credentials and qualifications of the staff, specifically the EMR and EMT who will be on duty.
- A clear plan for response and communication in the event of medical emergencies.
- Proof of insurance and compliance with relevant health regulations.
- Pricing structure for the services offered.

### Selection Criteria

Proposals will be evaluated based on the following criteria:

- Completeness and comprehensiveness of the medical services offered.
- Experience and reputation of the provider in similar events.
- Qualifications and readiness of the personnel.
- Cost-effectiveness of the proposal.
- Compliance with legal and regulatory requirements.



## Submission Guidelines

Proposals must be submitted by April 30, 2024 to [info@rvcagsociety.ca](mailto:info@rvcagsociety.ca). Proposals should be clear, detailed, and structured to facilitate easy comparison.

## Terms and Conditions

The Society reserves the right to reject any or all proposals, request additional information or clarifications from proposers, and select the proposal that best meets the needs and interests of the Society and the community it serves. This RFP does not obligate the Society to proceed with any specific project or to award a contract solely based on the submission of a proposal.

For any inquiries regarding this RFP, please email us.

Thank you,

Rocky View Chestermere Agricultural Society